

Week St Mary Parish Council

Minutes – Thursday, February 6, 2025

1. **Public question time** (15 minutes allowed for this – on matters on the agenda only)
None. 25/25

2. **To receive County Councillor Nicky Chopak’s report on matters arising**
Cllr Chopak reported that there has been lots of conversations around the council leader no longer standing in the May elections. Cornwall Council is now in a deficit and they are selling off assets such as the airport, car parks, adult education, with funding cuts to SEN, the Cornwall Housing budget and repairs for Cornwall Housing. A full council meeting will be held in a couple of weeks’ time. If there is another vote of no confidence, it won’t have any effect being this close to the election, but Cllr Chopak is hopeful of some changes in May. With regards to Highways, there are currently a lot of roadworks. There will be an overnight closure on the A39 between March 3 and 22 from Wainhouse Corner to Treskinnick. She was disappointed that South West Water did not attend the meeting but she did receive a text to say there is scheduled work at the Langdon Cross connection next week and at Cherry Cross the following week. It sounds like they are doing something to rectify the water issues experienced. 25/26

3. **To note councillors present**
Cllrs C Slade (chair); S Gubbin; S May; L Stephens; R Shipton; R Bolt and M Johns. Also in attendance: Cllr N Chopak, S Cleave, clerk and two members of the public. 25/27

4. **To receive apologies for absence with reasons**
Cllr Richardson – prior engagement; Cllr Stephens – unwell. 25/28

5. **To receive Declarations of Interest and approve Dispensations**
None. 25/29

6. **To approve the minutes of:**
Ordinary meeting Thursday, January 2, 2025. This will be deferred until the March meeting as there were not enough councillors present (who were present at the January meeting) to vote. 25/30

7. **To receive clerk’s report on matters arising**
The clerk’s report was noted. 25/31

8. **Planning**
Any late applications received will be discussed under this section

- 8a. **To discuss and make a consultee comment on application:**
PA25/00163 – Works to trees within a Conservation Area (TCA) – Tree A – Mature Sycamore, full removal. Highmeadows, Week St Mary.

PA25/00308 – Works to trees within a Conservation Area (TCA) – T1 Ash – pollard at 2.5m above ground level, at the spring of the crown; T2 Ash – coppice at 0.6m above ground level; T3 Ash – remove crown to a height of 3m above ground level. Land rear of 4 Market Place, Week St Mary.

Both of these applications will be decided by delegated authority – no requirement for the parish council to make a comment. 25/32

8b. Decisions

PA24/09167 – Construction of a dwelling without compliance of condition 2 of decision notice PA20/08994 dated 16.06.2021. Land west of The Old Orchard Inn, Week St Mary. APPROVED

PA24/05722 – Change of use of land to form part of garden and construction of summerhouse. Lambley Park, Week St Mary. APPROVED

PA24/07116 – Proposed conversion of barn to dwellinghouse. Hawthorns, Steel Hill House, Stewarts Road, Week St Mary. APPROVED

PA24/06063 – Listed Building Consent for works comprising installation of land drainage; lining of chimney; installation of multi-fuel stove. The College, Week St Mary. APPROVED

PA24/01298/PRE – Request for a Tree Preservation Order to protect Copper Beech. Kilbroney, Week St Mary. CLOSED – ADVICE GIVEN 25/33

8c. Planning - to note

PA24/01440/PREAPP – Pre-application advice for the conversion of the existing single storey farm building into a detached two or three-bedroom dwelling. Land west of Canfield, Week St Mary.

PA25/00199 – Non Material Amendment (1) to application number PA22/05827 dated 15/09.2022 for new custom build house (re-submission of PA21/08972), namely, to change the surface water drainage disposal, which currently has planning to go into a soak away, and change it to go into the public sewer. Land south of The Coach House, Week St Mary. 25/34

9. Portfolio Reports:

- **Playground**

Cllr Slade highlighted the points raised in the playing field safety report that still needs to be done. Paddy (football club) said the fence has been put back as a temporary basis and will be sorted. 25/35

- **Highways, Footpaths & Greens**

Trevor Hamlyn has reported a number of potholes. 25/36

10. Correspondence including (all relevant emails forwarded):

The following correspondence was noted: Cornwall Council Town and Parish Council newsletter; Cornwall Interim Policy Position statement; Cornwall Council affordable housing newsletter. 25/37

11. Community Infrastructure Levy and Community Benefit Fund applications

None. 25/38

12. Agenda items

1. South West Water

Unfortunately, due to illness, the South West Water representative was unable to attend the meeting. The clerk read a letter which said work is planned to rectify the water issues in the parish in the next couple of weeks. She will ask if someone can attend the next meeting. 25/39

2. Emergency plan
Cllr Slade has looked at the plan and there is nothing to update currently. 25/40
3. Football club lease
Paddy gave the council maps of the field drainage, and some photos showing the current situation and what the club would like to achieve to make the drainage better. He also gave the council the trustee details. Cllr Slade asked for information on the septic tank and where it drains away to. He will email the clerk with the details and the lease will be added to the March agenda. Cllr Slade asked if there can please be no vehicles driving over the top field. 25/41
4. Playing field agreement
Cllr Slade gave councillors who were not present at the last meeting an update on the agreement. The parish council is keen to work with the football club and is in agreement for the goals to be placed back, in order for the under 15s to be able to play. She went over the stipulations in the agreement (when a match is played, a safety check must be carried out; a representative of the football club must stand at the play equipment side of the pitch to lessen the risk of any injury to anyone using the equipment; the parish council will erect signs asking people to take extra precaution while there is a game on, although play is at their own risk; the football club must keep the top pitch in good condition; the clerk must be informed if a game is to take place on the top pitch). Cllr Slade also asked that a risk assessment is carried out and emailed to the parish council. The agreement was signed by representatives of the parish council and the football club, and witnessed. 25/42
5. Week St Mary Parish Council website and emails
The parish council voted to move to a gov.uk domain website and emails with Westernweb.
Proposed: S Gubbin Seconded: S May Votes: Unanimous 25/43
6. Playing field lower area
Cllr Slade reported the slippage had started again but it wasn't too bad. It will be monitored. 25/44
7. Councillor resignation
The council has received the resignation of Cllr Hamlyn. The clerk will write to Trevor to thank him for all of his efforts for the council over the years. Cllr Slade said he is still willing to carry out the voluntary work he has done, and the clerk will confirm this with him. 25/45
8. Footpath update
Cllr Slade received a quote for the bottom piece and has asked for some costing to do the whole lot as this may be more cost effective. Then the council can look at grants and get some more quotes. Cllr Chopak said they had released some more levelling up funding. The clerk will ask Cllr Peters to let her have the initial application that was submitted and submit again.
Proposed: S May Seconded: S Gubbin Votes: Unanimous 25/46
9. Speeding
An update was given to councillors. Highways have confirmed location of the speed indicator signs and are currently checking with landowners. Once this is completed, the installation process can begin. 25/47

13. Accounts
Balances January 28, 2025

- Current account £ 3,499.67
- Reserve account £21,791.88
- Community Benefit Fund £ 5,453.54

13a. To approve accounts for payment including:

Suzanne Cochrane – Salary January (inc HMRC PAYE)	As per contract
Cornwall Pension Fund (January)	As per contract
Suzanne Cochrane – mileage	£ 32.40
Jamie Sachs – toilets	£ 120.00
EDF Energy – toilets	£ 20.00
EDF Energy – playing field	£ 20.75
Suzanne Cochrane – office shredder (part payment ¼)	£ 8.25
Harley Friend – works to Back Lane (December)	£ 51.00
Trevor Hamlyn – petrol	£ 30.39
Pennon Water – playing field	£ 37.11
Booker Farm Services – magazine paper	£223.20

13b To note income

Reserve account interest (January)	£ 24.57
CB Fund interest (January)	£ 6.15
HMRC VAT	£1,496.31

Councillors approved the payments and accounts.

Proposed: R Bolt

Seconded: R Shipton

Votes: Unanimous 25/48

14. Items for March 6, 2025 meeting

Football club lease; SWW; allocation of housing sites.

The meeting closed at 8.25pm