

Week St Mary Parish Council

Minutes – Thursday, January 2, 2025

1. **Public question time** (15 minutes allowed for this – on matters on the agenda only)
None. 25/1
2. **To receive County Councillor Nicky Chopak's report on matters arising**
Cllr Chopak reported that residents can now look at the budget proposals on Cornwall Council's website. She said there has been a suggestion of 100 redundancies at Cornwall Council. One area at risk is the handyman service, which is up for consultation. She said this is a vital service for the vulnerable and elderly in the area. She noted that there was an amber health warning in place, with A&E departments full. She urged people to check on their neighbours etc. 25/2
3. **To note councillors present**
Cllrs C Slade (chair); I Richardson (vice chair); S Peters; T Hamlyn; M Johns and S May. Also in attendance: Cllr N Chopak; S Cleave, clerk and one member of the public. 25/3
4. **To receive apologies for absence with reasons**
Cllr Stevens – work; Cllr Gubbin and Cllr Shipton – prior engagements. 25/4
5. **To receive Declarations of Interest and approve Dispensations**
None. 25/5
6. **To approve the minutes of:**
Councillors approved the minutes from the Ordinary meeting held on Tuesday, December 3, 2024
Proposed: I Richardson Seconded: T Hamlyn Votes: Five in favour, one abstention 25/6
7. **To receive clerk's report on matters arising**
The clerk's report was noted. 25/7
8. **Planning**
PA24/09165 – Proposed conversion of agricultural barn to residential dwelling. Living Stones Barn, Week St Mary.
Councillors proposed to make no comment.
Proposed: S Peters Seconded: S May Votes: Unanimous 25/8
- 8a. **To discuss and make a consultee comment on application:**
PA24/09167 – Construction of a dwelling without compliance of condition 2 of decision notice PA20/08994 dated 16.06.2021. Land west of The Old Orchard Inn, Week St Mary.
Councillors objected to the removal of the condition, referring back to the council's original comment and councillors stand by it for the reasons stated.
Proposed: I Richardson Seconded: S Peters Votes: Unanimous 25/9
- 8b. **Decisions**
The following decisions were noted:
PA24/08195 – Extension to main dwelling house to provide ground floor accessible bedroom and bathroom. Higher Bakesdown Barn, Marhamchurch. APPROVED

PA24/07340 – Conversion of integral garage and extension to rear, and other alterations. Church View, Week St Mary **APPROVED**

PA24/08039 – Works to trees in Conservation Area (TCA) to reduce the crown of T1 Oak tree by approximately 1m to maintain distance from property number 17. 14 Ashbury Grove, Week St Mary. **DECIDED NOT TO MAKE A TPO**

PA24/07181 – Outline planning permission with all matters reserved for proposed residential development (up to five dwellings). Land east of The Coach House, Week Green, Week St Mary. **WITHDRAWN 25/10**

8c. Planning - to note

None. **25/11**

9. Portfolio Reports:

• **Playground**

No report. **25/12**

• **Highways, Footpaths & Greens**

Cllr ~Hamlyn has reported a number of pot holes. The council has been out to look at the white lines at Greenamoor. The council has also been out and cornered off a section at the bottom of Stewarts Road. **25/13**

10. Correspondence including (all relevant emails forwarded):

The following correspondence was noted: North Cornwall CAP December meeting link; CAP action plan; Public switched telephone network and emergency planning slides; Cornwall Council Town and Parish Council newsletter. **25/14**

11. Community Infrastructure Levy and Community Benefit Fund applications

None. **25/15**

12. Agenda items

1. Football club lease

Cllr Slade noted that a working group had met to go over the lease. The council needs to know the names of the trustees and also a plan of the drainage of the bottom field. This will be placed back on the February agenda. **25/16**

2. Football goals

Councillors discussed the matter along with Paddy Fay, chairman of Week St Mary Football Club. It was noted that the goal was removed following the annual play inspection in 2022. Mr Fay explained the large goals are needed for the Under 15s. He was asked why they cannot go on the bottom pitch, but said this was to protect the pitch, as he felt the drainage was better on the top part of the playing field. Cllr Hamlyn said the top pitch gets just as wet. There was concern that if the seniors played on the top field, where would the youngsters play. Cllr Chopak said the two parties need to reach a mutual understanding and raking up old minutes was not helpful. She suggested a possible trial arrangement with an understanding of the parish council's concerns. If an issue arises, the goals would have to come back out again. If an incident happened, pitch arrangement would be reviewed, she added. Mr Fay said the football club had no intention of bringing the senior squads on the top pitch but he was against a rule saying no senior football there. It was proposed to put the new goals back on the upper playing field. Due to the queries raised following a previous play inspection report, it was decided to draw up something in writing, to be signed by the football club that when a match is on at the top field, a safety check will take place and someone with responsibility will stand on the end (closest to the play

equipment). Signs will also be erected stating that extra precaution should be taken if there is a game of football on the top field. These arrangements will be regularly reviewed by the parish council.

Proposed: S May **Seconded: I Richardson** **Votes: Four in favour, two against 25/17**

3. Week St Mary Parish Council website and emails

The council received a quote for a gov.uk website and emails. Councillors were in agreeance, but the clerk will bring a couple more quotes to the February meeting.

Proposed: C Slade **Seconded: S May** **Votes: Unanimous 25/18**

4. Path project

Cllr Slade asked if councillors were in support of extending the path. There had been suggestions of tarmac over the path and extending, or extending the existing path and join the two together. Councillors proposed they were happy to proceed and look into costs and grants.

Proposed: S May **Seconded: I Richardson** **Votes: Unanimous 25/19**

5. Speeding

Cllr Slade extended thanks to Cllrs Richardson and Hamlyn for producing a map for Highways. Cllr Richardson said there will be a radar (covert monitoring) for the road approaching from the north of the park. It is also hoped there will be three speed activated signs, and three posts will be installed, probably mid-May. **25/20**

6. Update from SWW

A representative from South West Water will attend the February meeting. **25/21**

7. Letter from Marazion Town Council

Councillors decided to leave this on the table. **25/22**

8. 2025 meeting dates

The meeting dates were confirmed and will be placed on the noticeboard. **25/23**

13. Accounts

Balances December 18, 2024

- Current account £ 3,030.23
- Reserve account £21,766.12
- Community Benefit Fund £ 5,447.22

13a. To approve accounts for payment including:

Suzanne Cochrane – Salary December (inc HMRC PAYE)	As per contract
Cornwall Pension Fund (December)	As per contract
Suzanne Cochrane (mileage inc travel to CiLCA training)	£ 58.05
Jamie Sachs – toilets	£ 120.00
Suzanne Cochrane – printer ink (pack of black and colour)	£ 49.42
Suzanne Cochrane – one large stamp and 8 second class	£ 8.35
EDF Energy – toilets	£ 20.00

13b To note income

Reserve account interest (December)	£ 25.76
CB Fund interest (December)	£ 6.32

Councillors approved the payments and accounts.

Proposed: T Hamlyn **Seconded: S Peters** **Votes: Unanimous 25/2**

14. Items for February 6, 2025 meeting
Emergency plan; lower area of playing field.

To note: Cllr Slade chaired for items 1; 3; 4; 5; 6; 7; 10; 11 and 12. Cllr Richardson chaired the remaining items.

DRAFT