

Week St Mary Parish Council

Minutes – Tuesday, December 3, 2024

1. **Public question time** (15 minutes allowed for this – on matters on the agenda only)
Discussions included the football goals on the upper playing field and the football club lease. One member of the public picked out a few points from previous minutes. Another resident spoke about the lease and said it was important to have one as it is impossible to get grants with a short time of tenure on a lease. He said the field was purchased, not to facilitate the football club, but to allow space for a community centre should it ever be built. 24/148
2. **To receive County Councillor Nicky Chopak's report on matters arising**
Cllr Chopak said she had received an email from Oliver Jones of Highways to say a radar deployment has been requested on the approach from North Park. This will take place post 2025. He asked for the proposal of three locations. With regards to the parking situation at Parsonage Green, Oliver urged people to report it to parking enforcement on a regular basis. Any alterations at this location will be added to a future Traffic Regulation Order. Cllr Chopak said there were still a few issues around waste and recycling but hopefully these will settle by Christmas. Since she last attended the parish council meeting, there have been two full meetings of Cornwall Council. At one there was a vote of no confidence in the leader, which failed. She reminded councillors that there will be an election in May. She hoped all councillors will continue beyond May, as if the parish council needs to have an election it would cost in the region of £2,000 to £3,000. The next Community Area Partnership meeting will be held on Monday virtually, with the focus being on transport. She said there has been some concern about local buses, with the bus from Jacobstow that goes to Launceston no longer stopping right outside Tesco, but instead is dropping passengers off on the main road. This has caused some problems with older passengers. It was agreed for the clerk to write a letter to Nicky that can be passed on to the bus company. 24/149
3. **To note councillors present**
Cllrs C Slade (chair); I Richardson (vice chair); T Hamlyn; L Stephens; R Shipton; R Bolt; M Johns and S May. Also in attendance: Cllr N Chopak; S Cleave, clerk, and six members of the public. 24/150
4. **To receive apologies for absence with reasons**
Cllr S Gubbin – prior commitment. 24/151
5. **To receive Declarations of Interest and approve Dispensations**
None. 24/152
6. **To approve the minutes of:**
Councillors approved the minutes of the Ordinary meeting held on Thursday, November 7, 2024.
Proposed: I Richardson Seconded: T Hamlyn Votes: Seven in favour, one abstention 24/153
7. **To receive clerk's report on matters arising**
The clerk's report was noted. 24/154
8. **Planning**

Any late applications received will be discussed under this section

- 8a. To discuss and make a consultee comment on application:**
None. 24/155
- 8b. Decisions**
The following planning decisions were noted:
PA24/06829 – Conversion of butchery and office to residential dwelling. Swannacott, Week St Mary. **WITHDRAWN**
- PA24/07696 – Works to trees in a Conservation Area (TCA) T1 Ash tree – remove to ground level (ash dieback) and T2 Oak tree – reduce approximately one metre. 14 Ashbury Grove, Week St Mary **DECIDED NOT TO MAKE A TPO (TCA apps) 24/156**
- 8c. Planning - to note**
None. 24/157
- 9. Portfolio Reports:**
- **Playground**
No report. 24/158
 - **Highways, Footpaths & Greens**
Cllr Hamlyn reported an incident on the lower green in which it is believed a lorry turned and ripped out a couple of kerbs. This was reported and dealt with by Cornwall Council. A culvert at the bottom of Stewarts Road dropped and was reported and dealt with. Cllr Hamlyn has also reported a number of pot holes.
A meeting was held recently with Cllrs Slade, Richardson and Hamlyn, along with Cllr Chopak, Oliver Jones and resident Tamsin Fay. Cllr Richardson reported that the 20mph speed limit will start with a consultation process next year (parish council then public), which might address some concerns. Several flashing speed indicator signs are coming to the end of their four-year life. These are then available for anyone to pitch for. He said Cllr Chopak has put in for three. If successful, Cornwall Council will deal with the installation and their management would fall with the parish council. Data can be collected and downloaded. They are looking to start some speed monitoring on the Launceston road. The problem with the yellow lines near the pub will be looked at to see how they can overcome this. During the visit, Oliver Jones saw that some services could not get through there. The parish council would be updated as and when. 24/159
- 10. Correspondence including (all relevant emails forwarded):**
The following correspondence was noted: Cornwall Council Affordable Housing newsletter; confirmation of the December Community Area Partnership meeting; Cornwall Council finance briefing slides; Cornwall Council budget stakeholder online event information; Cornwall farmers' rally photos and interview. 24/160
- 11. Community Infrastructure Levy and Community Benefit Fund applications**
* Football Club – goalposts – this application will be deferred until the goal situation is sorted. 24/161
* Parish Council – defibrillator. Councillors voted in favour of granting the £750 to purchase a new defibrillator for the village.
Proposed: S May Seconded: R Shipton Votes: Unanimous 24/162
- 12. Agenda items**

1. Football club goals

Cllr Slade said the parish council is supportive of the football club and realises that the club has lots of teams, so needs more room. The playing field inspection in 2022 raised that the goal on the upper playing field was too close to the playing field. The parish council went back to them to see how this could be overcome, with the suggestion that if the goal was moved 30ft, it would pose less risk. There were conversations with the football club in March 2023 about possible portable goals on the upper field, but the council has not heard anything back. After suspending Standing Orders, a football club representative said that portable goals can only be used on astroturf. He also queried the figures, having had looked at Football Association information. It was proposed that the parish council requests that the Football Association / independent advisor visits the playing field to give guidance over the goals.

Proposed: S May Seconded: T Hamlyn Votes: Unanimous 24/163

2. Football club lease

Cllr Slade said the current lease has four years to run. She has spoken to a solicitor for advice on the renewal. A football club representative said if they are to apply for grants, they need a long-term lease. An ideal term would be 15 years. It was agreed to form a working group (Cllrs Richardson, Slade and Bolt) to look at the existing lease to see if any changes need to be made. This will be placed on the January agenda

24/164

3. War memorial

Cllr Slade said she had spoken with Sarah Wickett, who has said she would be happy to be responsible for the war memorial and will see if there is any money available for its upkeep.

24/165

4. Bude and Stratton Town Council skatepark

The parish council received correspondence from Bude & Stratton Town Council regarding its skatepark, with a request for funding. The clerk will reply to say thank you for the letter, but there are no funds available currently.

Proposed: R Bolt Seconded: T Hamlyn Votes: Unanimous 24/166

5. Defibrillator

The new defibrillator has been delivered and is waiting for installation. Thanks were extended to Cllr Chopak for bringing the offer to the council's attention.

24/167

6. Location of parish council meetings

After a suggestion at the October meeting that the parish council meets at the parish hall, clarification was sought from CALC, who said meetings could be held there provided the bar was closed. Cllr Johns said the hall costs £700 a month to run, so it would not be able to offer a venue for free. It was proposed that meetings remain at the Chapel. This can be reviewed at a later stage.

Proposed: C Slade Seconded: T Hamlyn Votes: Six in favour, two abstentions 24/168

7. South West Water

The clerk has spoken to South West Water with a view of a representative attending a future parish council meeting. Currently waiting on them providing dates they are available.

24/169

8. Playing field inspection

The playing field inspection has been received. The clerk will forward a copy to the football club so they can see the recommendations around the club area. Some

remedial work has been carried out on the skate ramp to bring it up to standard. Thanks were extended to Cllr Hamlyn for doing this. Any other points raised in the report will be looked at by Cllr Hamlyn. 24/170

9. Spraying

It was agreed to take Jamie Sachs up on his offer to do a spray as early in the new year as possible 24/171

10. Community Benefit Fund wording

Cllr Richardson has looked into the wording regarding the Community Benefit Fund and the ability to grant money for running costs. He could not find anything in the literature that would stop the parish council from doing so. Cllr Chopak said CALC has a document that was prepared, which she will forward to the clerk, although she did say it was a grey area. This will be placed on a future agenda. 24/172

13. **Accounts**

Balances November 27, 2024

- Current account £ 6,296.56
- Reserve account £21,766.12
- Community Benefit Fund £ 4,875.19

13a. **To approve accounts for payment including:**

Suzanne Cochrane – Salary November (inc HMRC PAYE)	As per contract
Cornwall Pension Fund (November)	As per contract
Suzanne Cochrane (mileage)	£ 32.40
Jamie Sachs – toilets	£ 120.00
Jamie Sachs – Greens	£ 75.00
Trevor Hamlyn – materials to repair fence	£ 142.80
Suzanne Cochrane – black printer ink	£ 39.85
WSM Parish Hall – 4 of 4 payments	£ 500.00 (CB Fund)
Cornwall ALC Limited – CiLCA course 2025 (part share)	£ 144.00
Trevor Hamlyn – materials for skate ramp	£ 331.84
EDF Energy – toilets	£ 20.00
EDF Energy – playing field	£ 33.89
Harley Friend – Back Lane	£ 102.00
Play Inspection Company – playing field inspection	£ 300.00
David Martin – Fasthosts annual website charge	£ 126.11

13b **To note income**

Reserve account interest (November)	£ 23.32
CB Fund interest (November)	£ 5.22
Equitix solar fund money 2024	£1,822.03
Week St Mary Football Club – electric bill money	£ 33.89

Councillors approved the payments and accounts.

Proposed: R Bolt Secinded: M Johns Votes: Unanimous 24/173

14. **Items for January 2, 2025 meeting**

Football club lease; path project; email addresses.

The meeting closed at 8.45pm.