

Week St Mary Parish Council

Minutes – Thursday, September 5

1. **Public question time** (15 minutes allowed for this – on matters on the agenda only)
None. 24/190

2. **To receive County Councillor Nicky Chopak’s report on matters arising**
Cllr Chopak said the new Lib Dem North Cornwall MP Ben Maguire is hoping to visit every parish in the next few months, either attending an event or a parish council meeting. She said that he is able to give her a heads up about issues, and she has already noticed a positive difference in how they work together.
Cornwall Council – the waste and recycling service is rolling out with some residents in the area already having received bins or bags. She said there have been some queries from people who have received the wrong thing, but she advised people to hang tight while it is being rolled out.
Car parks – Cornwall Council Cabinet decided to potentially transfer some car parks to a third party. This has not gone through full council yet and may not happen until spring. They also wanted to transfer Newquay Airport. This has been referred to a judicial review.
Locally, a meeting was held regarding Stratton Minor Injuries Unit and its overnight service. It appears that not enough people are using Stratton. The League of Friends of Stratton Hospital are working to get some more facilities installed there. Work in progress.
The next Community Area Partnership meeting will be held on Monday and will focus on young people, and trying to understand what there is for young people in the area. Cllr Chopak also noted that the Canworthy Water solar plans were refused by a significant margin. 24/191

3. **To note councillors present**
Cllrs C Slade (chair); I Richardson (vice chair); T Hamlyn; S May; R Bolt; S Gubbin; M Johns; S Peters and L Stephens. Also in attendance: Cllr Chopak and S Cleave, clerk. 24/192

4. **To receive apologies for absence with reasons**
Cllr Shipton – family commitment. 24/193

5. **To receive Declarations of Interest and approve Dispensations**
None. 24/194

6. **To approve the minutes of:**
Councillors approved the minutes of the ordinary meeting held on Thursday, August 1, 2024.
Proposed: S Stephens Seconded: M Johns Votes: Seven in favour, two abstentions 24/195

7. **To receive clerk’s report on matters arising**
The clerk’s report was noted. Cllr Slade to speak to a local family about a bench replacement and Cllr Bolt will follow up on the top soil needed in the playing field. 24/196

8. **Planning**
Any late applications received will be discussed under this section

- 8a. **To discuss and make a consultee comment on application:**

PA24/05325 – Proposed demolition of existing dwelling and erection of a new dwelling. Highmeadows. Week St Mary.

Councillors proposed no objection to the plans.

Proposed: R Bolt Secodned: S Peters Votes: Unanimous 24/197

PA24/ 06063 – Listed Building Consent for works comprising installation of land drainage; replacement of roof covering; remediation of roof structure; lining of chimney; installation of multi-fuel stove. The College, Week St Mary.

Councillors proposed no objection to the plans.

Proposed: T Hamlyn Secodned: R Bolt Votes: Unanimous 24/198

8b. Decisions

The following decision was noted:

PA23/04306 – Development comprising the delivery of a ground mounted solar farm alongside associated infrastructure including distribution substation upgrades with the capacity to deliver approximately 42MW of renewable energy. Land north of Canworthy House, Canworthy Water.

REFUSED 24/199

8c. Planning - to note

None.

24/200

9. Portfolio Reports:

• Playground

The council is waiting on the play inspection. The fencing posts by the playing field and football pitch have rotted, Cllr Hamlyn is replacing these. There was some discussion about the possibility of holding events on the playing field. Any requests for events must come through the parish council and the relevant insurances and risk assessments carried out.

24/201

• Highways, Footpaths & Greens

Cllr Hamlyn has reported a number of potholes – some have been sorted and some marked. There was a request for the white lines to be repainted and a possible stop sign installed at Greenamoor Cross in light of the recent collision. Cllr Chopak will ask Oliver Jones about this.

24/202

10. Correspondence including (all relevant emails forwarded):

The following correspondence was received: Cornwall Council Town and Parish Council newsletter; Cornwall Council Strategic meeting agenda; Hope for Cornwall event details; North Cornwall Community Area Partnership meeting agenda; Framework for Leisure briefing details; NHS Cornwall Together magazine.

24/203

11. Community Infrastructure Levy and Community Benefit Fund applications

None.

24/204

12. Agenda items

1. Path project

Following correspondence from Cornwall Council, including confirmation of deadlines, the council decided to not proceed with the path project. The clerk will send a letter on behalf of the council expressing its frustration at the process.

Proposed: S Gubbin Secodned: L Stephens Votes: Unanimous 24/205

2. Gov.uk emails

The clerk explained the recommendation for parish councils to adopt a gov.uk email system. Councillors were not keen on spending money on the domain, and instead the clerk will look into other alternatives for council emails.

3. Equipment

The council received a number of quotes in order to purchase its own mower. Cllr Peters said there was £1,000 in the budget for the path project which could now be used for the purchase of a mower. Councillors accepted a quote from Bridgmans for £2,889 including VAT.

Proposed: S May Seconded: S Gubbin Votes: Unanimous 24/206

It was also agreed to contact the football club to let them know as of October 1, the parish council would take over the cutting of the top field.

Proposed: C Slade Seconded: I Richardson Votes: Unanimous 24/207

4. Lambley Corner

The posts are now in place. John Grigg has donated the rope and the council extended thanks to him. Cllr Hamlyn will trim the hedge. 24/208

5. Speed indicator sign

The council received correspondence asking for a speed indicator sign to be installed. The clerk contacted Cornwall highways who said they could request another visit for speed monitoring. The council agreed to request this. Cllr Chopak advised that there would be no change to the speed limit until the end of 2025 (with the possible change to 20mph). Next autumn parishes will be asked if they are in favour of a 20mph speed limit. 24/209

6. South West Water

Cllr Slade explained that the water pressure at the top of the village is a nightmare, with either no pressure or the pressure suddenly drops. She felt the council should write to South West Water with its concerns over safety (i.e showering an elderly person or a young child).

Proposed: C Slade Seconded: R Bolt Votes: Unanimous 24/210

7. Barn conversion

The council received correspondence about a conversion with materials encroaching onto the path. Cllr Chopak said she has spoken with the neighbours and has advised them to take legal advice. It is not a matter for the parish council. 24/211

8. Council audit

The council's AGAR audit has been passed satisfactorily. 24/212

13. **Accounts**

Balances August 30, 2024

- Current account £ 3,003.72
- Reserve account £21,660.91
- Community Benefit Fund £ 4,854.72

13a. **To approve accounts for payment including:**

Suzanne Cochrane – Salary August (inc HMRC PAYE and NI) As per contract

Cornwall Pension Fund (August)

Suzanne Cochrane (mileage) £ 32.40

Jamie Sachs – toilets £ 120.00

Jamie Sachs – Greens £ 150.00

BDO LLP – AGAR external audit £ 252.00

Week St Mary Parish Hall (Sept payment – 3 of 4) £ 500.00

EDF Energy – electricity toilets £ 20.00

Pennon Water (Playing Fields) £ 35.86

Citizens Advice Cornwall (donation previously approved) £ 100.00

Trevor Hamlyn – fence posts £ 132.83

Week St Mary Community Shop	£1,000.00 (CB Fund)
WSM Chapel grant (approved at August meeting)	£ 400.00 (CB Fund)
WSM Church grant (approved at August meeting)	£ 400.00 (CB Fund)
Stay Put Fencing	£ 318.00

13b To note income

Reserve account interest	£ 28.88
Week St Mary Football Club – water bill	£ 35.86

Councillors approved the payments and accounts.

Proposed: S May

Seconded: S Gubbin

Votes: Unanimous 24/197

14. Items for October 3, 2024 meeting

Budget requests.

The meeting closed at 9.10pm.

DRAFT