

Week St Mary Parish Council

Minutes – Thursday, August 1, 2024

1. **Public question time** (15 minutes allowed for this – on matters on the agenda only)
None. 24/164
2. **To receive County Councillor Nicky Chopak's report on matters arising**
No report. 24/165
3. **To note councillors present**
Cllrs C Slade (chair); I Richardson (vice chair); T Hamlyn; L Stephens; S Peters; M Johns; R Bolt and R Shipton. Also in attendance: S Cleave, clerk; and one member of the public. 24/166
4. **To receive apologies for absence with reasons**
Cllr May – working; Cllr Gubbin – working. Cllr Chopak. 24/167
5. **To receive Declarations of Interest and approve Dispensations**
Cllr Slade and Cllr Johns – Planning application PA24/05269. 24/168
6. **To approve the minutes of:**
Councillors approved the minutes of the Ordinary meeting held on Wednesday, July 3, 2024.
Proposed: R Bolt Seconded: I Richrdson Votes: Seven in favour, one abstention 24/169
7. **To receive clerk's report on matters arising**
The clerk's report was noted. 24/170
8. **Planning**
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**
PA24/05261 – Conversion of a stone barn, now redundant, into a single dwelling house with associated private amenity space and parking. Marhayes, Marhamchurch. Councillors proposed no objection to the plans.
Proposed: T Hamlyn Seconded: R Bolt Votes: Unanimous 24/171

PA24/05394 – Proposed garage extension. The Cottage, Week Orchard, Marhamchurch. Councillors proposed no objection to the plans.
Proposed: R Bolt Seconded: M Johns Votes: Unanimous 24/172

PA24/05269 – Resiting of approved dwelling and annexe as approved under permission PA23/08270. Land south of Burdenwell Cottage, Week St Mary. Cllrs Slade and Johns left the room and Cllr Richardson took the chair. Councillors proposed no objection to the plans.
Proposed: T Hamlyn Seconded: R Bolt Votes: Unanimous 24/173
- 8b. **Decisions**
The following decisions were noted:
PA24/03254 – Submission of details to discharge Condition 4 in respect of Decision Notice PA23/04872 dated 12.09.23. Regent House, Week St Mary.
S52/S106 and discharge of condition apps

PA24/04495 – Notification of works to trees in a Conservation Area. 15 Ashbury Grove, Week St Mary. **Decided not to make a TPO (TCA apps)** 24/174

8c. Planning - to note

None. 24/175

9. Portfolio Reports:

• **Playground**

Cllr Johns said the bench inside the emergency gate is rotting. Cllr Hamlyn said it had been donated by a local family. Cllr Bolt will speak to the family about a possible replacement. Cllr Johns has painted the shed in the playing field – thanks were extended to her and to Cllr Hamlyn for their work. Cllr Hamlyn said someone had reversed into the lower gate and bowed it. 24/176

• **Highways, Footpaths & Greens**

Cllr Hamlyn had received a message about trees felled in the gateway of a property opposite Broad Close. He has reported a number of pot holes – some have already been repaired and others marked for repair. Cllr Johns had received a message about speeding in the village and an enquiry over purchasing a flashing speed indicator sign. Cllr Bolt said the local group were looking at what speeds are in the village and then they can go to Cornwall Council with the data. The clerk to speak to Cornwall Council and Cllr Chopak again regarding the speeding and also the 20mph scheme. 24/177

10. Correspondence including (all relevant emails forwarded):

The following correspondence was noted: Road closure order – Penfound Road, Poundstock; Local Council planning training September 19; Cornwall Council Affordable Housing newsletter; Cornwall Council Town and Parish Council newsletter; Forest for Cornwall newsletter. 24/178

11. Community Infrastructure Levy and Community Benefit Fund applications

Week St Mary Chapel graveyard; Friends of Week St Mary Church, Churchyard and Graveyard. It was proposed to grant £400 (made up of a payment of £200 for 2023 and £200 for 2024) out of the Community Benefit Fund to both. The clerk to contact both applicants to ask them to get back in touch in September with their requirements for 2025 before the budgeting process begins.

Proposed: C Slade Seconded: S Peters Votes: Unanimous 24/179

12. Agenda items

1. Lambley Corner

Oliver Jones (CORMAC) has confirmed permission for the posts and wild flowers at Lambley Corner. The clerk will submit the licence. Cllr Hamlyn will begin the work. 24/180

2. Ashbury Grove

Councillors received the latest correspondence about Ashbury Grove. It was confirmed that someone had attended occasionally to cut the grass, and the shrubs have been kept tidy by residents. 24/181

3. New area playing field

Cllr Slade noted that the area is currently stable, with the grass taking root. When quotes were sought for the drainage work, they said the angle of the bank was too steep, but it has found its own level. Cllr Hamlyn suggested getting some top soil to fill the voids and stop the water building up in the voids. There is an abundance of willow at the bottom of the field, and when it starts to die back, this could be used to

stabilise the bank. It was proposed for Cllr Bolt to speak to Mark Dennis in Bude about the top soil, and he will liaise with Cllr Hamlyn regarding the work.

Proposed: M Johns Seconded: T Hamlyn Votes: Unanimous 24/182

It was also noted that the bottom area can now be opened up to walkers. The signs asking people to avoid the area will be taken down. **24/183**

Cllr Johns suggested the installation of a bin down there, as there is a picnic bench already there. Cllr Hamlyn will source one and install.

Proposed: R Shipton Seconded: I Richardson Votes: Unanimous 24/184

4. Pensions Discretions Policy

Councillors voted in favour of adopting the circulated Pensions Discretions Policy.

Proposed: I Richardson Seconded: R Bolt Votes: Unanimous 24/185

5. Financial Regulations and Standing Orders

Councillors reviewed the updated Financial Regulations and proposed to adopt them.

Proposed: S Peters Seconded: I Richardson Votes: Unanimous 24/186

Councillors reviewed and re-adopted the Standing Orders.

Proposed: T Hamlyn Seconded: I Richardson Votes: Unanimous 24/187

6. Path project

The council received correspondence from Cornwall Council to ask if it was still interested in proceeding on the funding path, as some projects ahead of the project were moving up the reserve list. Cllr Peters felt the project was dead in the water and had only moved from sixth the fifth reserve. Cllr Richardson said the council could still say it was interested, then if it unfolds, could look at it to re-assess. Councillors agreed to progress.

Proposed: I Richardson Seconded: R Shipton Votes: Seven in favour, one against 24/188

13. **Accounts**

Balances July 24, 2024

- Current account £ 4,410.73
- Reserve account £28,277.56
- Community Benefit Fund £ 1.00 (money to be transferred)

13a. **To approve accounts for payment including:**

Suzanne Cochrane – Salary July (inc HMRC PAYE and NI) As per contract

Cornwall Pension Fund (July)

Suzanne Cochrane (mileage) £ 43.20

Jamie Sachs – toilets £ 120.00

Jamie Sachs – Greens £ 150.00

Trevor Hamlyn – water pipe / back plate £ 40.18

S Cochrane (Amazon) – printer ink £ 58.55

EDF Energy – electricity toilets £ 20.00

Week St Mary Community Shop (previously approved) £1,000.00 (CB Fund)

13b **To note income**

Toilet money £ 66.38

Reserve account interest £ 37.07

Councillors approved the payments and accounts.

Proposed: R Shipton Seconded: R Bolt Votes: Unanimous 24/189

14. **Items for September 5, 2024 meeting**

Parish council equipment; gov.uk emails.

The meeting closed at 8.30pm.