

Week St Mary Parish Council

Minutes – Wednesday, July 3, 2024

1. **Public question time** (15 minutes allowed for this – on matters on the agenda only)
One member of the public said she was thrilled to see the trees on the Lower Green shooting so well. Another resident agreed, adding that she would like to have them left for a year before any decision is made.
Poor Man's Piece and the Crowdfunder programme was brought to the council's attention by one resident. He said it was off to a flying start. The Cornwall Climate and Nature Fund has pledged £1,000 providing the rest of the programme raises another £1,000. Already it has raised £417 from 15 supporters. There is one stipulation that there has to be at least 25 supporters. The fund is open into August and hopefully more people will pledge. Linda Cobbledick will be holding a tea event on July 21 to raise extra funds to cover the insurance. 24/139
2. **To receive County Councillor Nicky Chopak's report on matters arising**
No report. 24/140
3. **To note councillors present**
Cllrs C Slade (chair); I Richardson (vice chair); T Hamlyn; L Stephens; R Bolt; R Shipton; M Johns; S Gubbin and S May. Also in attendance: S Cleave, clerk, and three members of the public. 24/141
4. **To receive apologies for absence with reasons**
Cllr Peters – unwell; Cllr Chopak. 24/142
5. **To receive Declarations of Interest and approve Dispensations**
Cllr Hamlyn – community shop and the church. 24/143
6. **To approve the minutes of:**
Councillors approved the minutes of the Ordinary meeting held on Thursday, June 6, 2024.
Proposed: R Shipton Seconded: T Hamlyn Votes: Six in favour, three abstentions 24/144
7. **To receive clerk's report on matters arising**
The clerk's report was noted. Cllr Slade has spoken with Dick Sowerby about the council minutes in the magazine. She also extended thanks to Linda Cobbledick for taking the updated photographs. 24/145
8. **Planning**
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**
None. 24/146
- 8b. **Decisions**
The following decisions were noted:
PA24/02370 – Application to determine if prior approval is required for a proposed change of use of agricultural buildings to dwellinghouses (use Class C3). Marhayes, Marhamchurch. **PRIOR APPROVAL NOT REQUIRED (PA/AF/TEL/DEM)**

PA24/00611/PRE – Convert garage to kitchen/utility. Take out garage door and replace with window and door. Existing kitchen to form bedroom. There is ample parking on the driveway for at least three vehicles. Church View, Week St Mary.

CLOSED – ADVICE GIVEN 24/147

8c. Planning - to note

PA24/04495 – Notification of works to trees in a Conservation Area namely prune back from the house to the garden boundary and reduce in height to two trees (Hawthorne and a Willow). Reduce canopy spread by 1.5 metres to Oak tree on the boundary with 14 Ashbury Grove. 15 Ashbury Grove, Week St Mary. **24/148**

9. Portfolio Reports:

- **Playground**

It is believed that the safety inspection took place recently. Waiting on the report. **24/149**

- **Highways, Footpaths & Greens**

Cllr Hamlyn reported a bit of damage sustained to the tennis nets last week. The centre strap was destroyed and the strap around the middle was dragged around the court. This has been replaced and rectified. Cllr Hamlyn will be keeping a tight watch on the playing fields and tennis court in light of the recent sightings in the area of travellers. Some potholes have been reported, and there was a burst mains water pipe, which the water authority came and fixed the same day. Some street lights have also been replaced. **24/150**

10. Correspondence including (all relevant emails forwarded):

The following correspondence was noted: CAP – change of venue information; Cornwall Council finance briefing slides; Penfound Road to junction north west of Week Orchard road closure notification; Cornwall Council planning for businesses seminar; Clean Cornwall newsletter; dates for the next four CAP meetings; CAP action notes from last meeting. **24/151**

11. Community Infrastructure Levy and Community Benefit Fund applications

* Week St Mary Community Shop

The Community Shop had come to the parish council at the end of last year to indicate they would need some funding. Councillors approved the application to the Community Fund for £1,000.

Proposed: R Bolt

Seconded: S May

Votes: Eight in favour,

one abstention

24/152

12. Agenda items

1. Lambley Corner

Cllr Hamlyn has kindly drawn up the plan for Lambley Corner, which the clerk will forward to CORMAC. **24/153**

2. Church and Chapel payments

Cllr Slade said the council did not budget for the payments, but an application could be made to the Community Fund. The clerk will send the forms to the church and chapel, and it can be considered at the August meeting. It was noted that requests for funding next year should be made known to the council in September / October so it can be included in the budgeting. **24/154**

3. Ashbury Grove

An update was given to councillors. Cllr Johns said the residents are keeping the grass cut and it is hoped a BBQ can be held in the summer. There are plans for a

picnic table. They would like to tidy the bushes in front of the thatched cottage, but they are waiting on Cornwall Council to see what they are going to do. 24/155

4. Events in the playing field

Cllr Slade reported that she and Cllr Johns attended a Revel Day meeting. Cllr Bolt kindly agreed to do the beacon. One resident had enquired if he would be able to hold an event in the playing field, but the council had not heard any more. This will be deferred to a future meeting. 24/156

5. Speeding in the village

The clerk has emailed Cornwall Council and Cllr Chopak regarding the issue and is awaiting a reply. 24/157

6. Trees on the Green

Cllr Hamlyn said the trees need a long time to recover, and he did not think they should be taken down. Councillors agreed to give the trees time and not replace.

Proposed: S May Seconded: I Richardson Votes: Unanimous 24/158

7. Pensions Discretions Policy

Cllrs Slade and Richardson will meet with the clerk to look at the forms in more detail and it will be placed on the August agenda. 24/159

8. Financial Regulations and Standing Orders

It was agreed that the clerk would meet with Cllr Slade and Cllr Richardson to go over the newly released Financial Regulations, along with the Standing Orders, and bring back to the next meeting. 24/160

9. Poor Man's Piece

The update on Poor Man's Piece was noted. 24/161

13. **Accounts**

Balances June 29, 2024

- Current account £ 7,327.81
- Reserve account £28,245.92
- Community Benefit Fund £ 1.00 (money to be transferred)

13a. **To approve accounts for payment including:**

Suzanne Cochrane – Salary June (inc HMRC PAYE)	As per contract
Cornwall Pension Fund (May)	
Suzanne Cochrane (mileage)	£ 32.40
Jamie Sachs – toilets June	£ 120.00
Jamie Sachs – Greens	£ 150.00
Jamie Sachs – village spraying	£ 500.00
EDF Energy – electricity toilets	£ 20.00

13b **To note income**

Reserve account interest £ 31/64

Councillors approved the payments and accounts.

Proposed: S May Seconded: T Hamlyn Votes: Unanimous 24/162

14. **Items for August 1 meeting**

Footpaths; solar money.

15. **Exclusion of members of the public and press. To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely discussion of confidential information.**

16. **Clerk salary review**
Councillors agreed an increase in the clerk's hours and a salary increase.
Proposed: S May Seconded: S Gubbin Votes: Unanimous 24/163

The meeting closed at 8.14pm.

DRAFT