

Week St Mary Parish Council

MINUTES – Thursday, May 2, 2024

- 1. Election of chairman**
Cllr Carol Slade was nominated to remain as chair.
Proposed: T Hamlyn Seconded: M Johns Votes: Unanimous
- 2. Election of vice chairman**
Cllr Ian Richardson was nominated to remain as vice chair.
Proposed: S May Seconded: S Gubbin Votes: Unanimous
- 3. To elect committee and members to outside bodies**
It was agreed that existing councillors would remain the same. Finance – Cllrs Peters and Richardson; Highways, streetlights and trees – Cllr Hamlyn; Parish greens – Cllr Hamlyn; Jacobstow Primary School – Cllr Shipton; Playing field – Cllrs Hamlyn, Slade, Johns and Gubbin; Planning – Cllrs Peters and Richardson; Football Club – Cllr Bolt; defibrillator – Mrs J Pearce; Footpaths and Back Lane – Mr P Dorren.
Proposed: S Gubbin Seconded: R Bolt Votes: Unanimous
- 4. Public question time** (15 minutes allowed for this – on matters on the agenda only)
One resident spoke on Ashbury and told councillors a residents' meeting had been held to discuss the common areas of Ashbury Grove. They have decided to wait to see what Cornwall Council will do. They have started the process of forming a residents' association.
- 5. To receive County Councillor Nicky Chopak's report on matters arising**
Cllr Chopak said the B3254 would be closed next week. Said 24-hour closure but there may be a traffic convoy system or diversions.
The Community Area Partnership will next meet on June 10, and there will be a pre-meeting around suicide awareness. The Bude and Camelford cap now includes 26 parishes. She said there are huge issues around health. A joint working group has been formed, with Nicky as chair, and they are looking for venues for a pop-up shop, with the aim of educating people. Another will be held in the Camelford area, and a booklet should be delivered to all households in North Cornwall with information.
Cllr Chopak's Community Chest has re-opened if groups need help with something, they can apply.
On May 13, the leader of Cornwall Council will be at the Falcon Hotel in Bude.
Councillors noted that some older people are worried about getting their prescriptions, as Lloyds has closed in Holsworthy. Cllr Bolt said the online Lloyds pharmacy service is good. Cllr Slade said if anyone was struggling to access their prescriptions, to let her know.
- 6. To note councillors present**
Cllrs C Slade; T Hamlyn; M Johns; R Shipton; R Bolt; S May; S Gubbin and L Stephens. Also in attendance: Cllr Chopak; S Cleave, clerk, and one member of the public.
- 7. To receive apologies for absence with reasons**
Cllr Richardson – holiday; Cllr Peters – holiday.
- 8. To receive Declarations of Interest and approve Dispensations**
None.

- 9. To approve the minutes of:**
Councillors approved the minutes of the Ordinary meeting held on Thursday, April 4, 2024.
Proposed: S May Seconded: R Bolt Votes: Seven in favour, one abstention
- 10. To receive clerk's report on matters arising**
The clerk's report was noted.
- 11. Planning**
Any late applications received will be discussed under this section
- 11a. To discuss and make a consultee comment on application:**
PA24/02485 – Proposed double garage and change of roof covering. The Cottage, Week Orchard, Marhamchurch
Councillors raised no objection to the plans.
Proposed: S Gubbin Seconded: T Hamlyn Votes: Unanimous
- 11b. Decisions**
None.
- 11c. Planning - to note**
PA24/02370 – Application to determine if prior approval is required for proposed change of use of agricultural buildings to dwelling houses (use Class C3). Marhayes, Marhamchurch.
- 12. Portfolio Reports:**
- **Playground**
Cllr Slade reported that the light outside the playing field had been tipped over, leaving wires showing. The electric company came within one and a half to two hours to repair. The sanitiser had been kicked off, but that has been replaced. Cllr May suggested writing a piece for the magazine, highlighting the ongoing problems with mindless vandalism. Cllr Hamlyn said TK Play provided a new swing, and the tennis nets are now up. Cllr Slade thanked the football club for spiking the top field for drainage. The clerk to write to the club, requesting no further spiking for the time. The grass cuttings have been voluntarily tidied up in the playing field. People are reminded not to tip grass cuttings in an area that says no tipping.
Cllr Hamlyn has strimmed the lower area and the water is flowing. Cllr Slade received a quote from Ben Watton for £1,280 plus VAT to dig a trench across the track. Councillors proposed that this work be done. A sign will be put up to say that temporarily no parking beyond this point.
Proposed: S May Seconded: R Bolt Votes: Unanimous
 - **Highways, Footpaths & Greens**
Cllr Hamlyn reported the light that had been vandalised. He put new posts to the dustbins and replaced the swing. He also got a new kite sign from the electricity board. The moles are being treated and he reported a couple of pot holes.
- 13. Correspondence including (all relevant emails forwarded):**
The following correspondence was noted: Cornwall and Isles of Scilly Safeguarding and Community Safety newsletter; Local Plan interactive session information (The Castle, Bude on June 10); Clean Cornwall newsletter; Cornwall Council Town and

Parish Council newsletter; Cornwall Council suicide awareness event (Parkhouse Centre, Bude June 10).

14. **Community Infrastructure Levy and Community Benefit Fund applications**

* None (next round – October)

15. **Agenda items**

1. Week St Mary path project
No update.

2. Lambley Corner

Cllr Hamlyn had a site meeting with Mark James from CORMAC. Guidance is needed on planters. Photographs were taken, so that Cornwall Council have them on record. Cllr May suggested putting posts and a simple rope to stop vehicles going on it, and this won't affect the visibility.

Proposed: S May Seconded: S Gubbin Votes: Unanimous

It was also agreed to sow wild flowers in the area.

Proposed: T Hamlyn Seconded: R Shipton Votes: Unanimous

3. Kitcham Farm – Funk up the Farm event

Cllr Chopak said, in addition to the correspondence circulated, there is a Q&A sheet on the website.

4. Ashbury Grove

Correspondence was noted and councillors heard from the residents in the public participation section of the meeting.

5. Canworthy Water solar farm

Cllr Chopak said the solar farm plans are coming to Cornwall Council Strategic committee in June. She said there had been a few comments raised about flooding.

6. Playing field inspection

It was agreed to go with playinspections.co.uk – the clerk will book the inspection.

Proposed: T Hamlyn Seconded: M Johns Votes: Unanimous

7. CORMAC meeting

Cllr Hamlyn gave a report from the recent CORMAC meeting.

8. Council insurance

The clerk will update some details on the quotes and circulate to councillors.

9. Defibrillator training

The clerk will find out some details about available first aid courses and bring back to the June meeting.

16. **Accounts**

Balances April 25, 2024

- Current account £12,040.25
- Reserve account £28,672.97

16a. **To approve accounts for payment including:**

Suzanne Cochrane – Salary April (inc HMRC PAYE)	£ 464.10
Cornwall Pension Fund (April)	£ 90.96
Suzanne Cochrane (mileage)	£ 32.40
Suzanne Cochrane (new financial year stationery)	£ 11.15

Cornwall Council – loan repayment	£975.00
Jamie Sachs – toilets April	£ 120.00
Jamie Sachs – Green	£ 150.00
Jamie Sachs – toilets spring clean	£ 120.00
Week St Mary Football Club – grass cutting Oct to April	£ 375.00
EDF Energy – electricity toilets	£ 20.00
Carol Slade – hand sanitiser	£ 21.75
Suzanne Cochrane – stamps	£ 8.35

16b To note income

Reserve account interest	£ 31.94
Cornwall Council – first half of precept	£11,318.55
WSM Football Club (water bill)	£18.80

Councillors approved the payments and accounts.

Proposed: S May

Seconded: S Gubbin

Votes: Unanimous

17. Items for June 6 meeting

First aid courses.

The meeting closed at 9.25pm.

DRAFT