

Week St Mary Parish Council

November 27, 2024

I hereby give notice that an Ordinary Meeting of Week St Mary Parish Council will be held at Week St Mary Chapel School Room on **Tuesday, December 3, 2024 at 7.30pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Suzanne Cleave

Suzanne Cleave, clerk

Agenda

1. **Public question time** (15 minutes allowed for this – on matters on the agenda only)
2. **To receive County Councillor Nicky Chopak's report on matters arising**
3. **To note councillors present**
4. **To receive apologies for absence with reasons**
5. **To receive Declarations of Interest and approve Dispensations**
6. **To approve the minutes of:**
Ordinary meeting Thursday, November 7, 2024
7. **To receive clerk's report on matters arising**
8. **Planning**
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**
None.
- 8b. **Decisions**
PA24/06829 – Conversion of butchery and office to residential dwelling. Swannacott, Week St Mary. **WITHDRAWN**

PA24/07696 – Works to trees in a Conservation Area (TCA) T1 Ash tree – remove to ground level (ash dieback) and T2 Oak tree – reduce approximately one metre. 14 Ashbury Grove, Week St Mary **DECIDED NOT TO MAKE A TPO (TCA apps)**
- 8c. **Planning - to note**
None.
9. **Portfolio Reports:**
 - **Playground**
 - **Highways, Footpaths & Greens**
10. **Correspondence including (all relevant emails forwarded):**
Cornwall Council Affordable Housing newsletter; confirmation of the December Community Area Partnership meeting; Cornwall Council finance briefing slides;

Cornwall Council budget stakeholder online event information; Cornwall farmers' rally photos and interview.

11. Community Infrastructure Levy and Community Benefit Fund applications

Football Club – goalposts; Parish Council – defibrillator.

12. Agenda items

1. Football club goals
To discuss and clarify the position of the goals on the top part of the playing field.
2. Football club lease
To discuss the renewal of the football club lease, as requested by the club.
3. War memorial
To discuss the upkeep of the war memorial.
4. Bude and Stratton Town Council skatepark
To receive correspondence from Bude & Stratton Town Council and to consider request for funding.
5. Defibrillator
To receive an update on the defibrillator.
6. Location of parish council meetings
To receive information from CALC.
7. South West Water
To receive an update on the water issues in the village.
8. Playing field inspection
To receive full inspection.
9. Spraying
To discuss weed spraying around the village.
10. Community Benefit Fund wording
To discuss fund wording.

13. Accounts

Balances November 27, 2024

- Current account £ 4,490.11
- Reserve account £ 4,869.97
- Community Benefit Fund £21,742.80

13a. To approve accounts for payment including:

Suzanne Cochrane – Salary November (inc HMRC PAYE)	As per contract
Cornwall Pension Fund (November)	As per contract
Suzanne Cochrane (mileage)	£ 32.40
Jamie Sachs – toilets	£ 120.00
Jamie Sachs – Greens	£ 150.00
Trevor Hamlyn – materials to repair fence	£ 142.80
Suzanne Cochrane – black printer ink	£ 39.85
WSM Parish Hall – 3 of 4 payments	£ 500.00 (CB Fund)
Cornwall ALC Limited – CiLCA course 2025 (part share)	£ 144.00
Trevor Hamlyn – materials for skate ramp	£ 367.60
EDF Energy – toilets	£ 20.00
EDF Energy – playing field	£ 33.89

13b To note income

Reserve account interest (November)	£ TBC
CB Fund interest (November)	£ TBC

14. Items for January 2, 2025 meeting