

Week St Mary Parish Council

October 23, 2024

I hereby give notice that an Ordinary Meeting of Week St Mary Parish Council will be held at Week St Mary Chapel School Room on **Thursday, November 7, 2024 at 7.30pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Suzanne Cleave

Suzanne Cleave, clerk

Agenda

1. **Public question time** (15 minutes allowed for this – on matters on the agenda only)
2. **To receive County Councillor Nicky Chopak's report on matters arising**
3. **To note councillors present**
4. **To receive apologies for absence with reasons**
5. **To receive Declarations of Interest and approve Dispensations**
6. **To approve the minutes of:**
Ordinary meeting Thursday, October 7, 2024
7. **To receive clerk's report on matters arising**
8. **Planning**
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**
PA24/06829 – Conversion of butchery and office to residential dwelling. Swannacott, Week St Mary.

PA24/07181 – Outline Planning Permission with all matters reserved for proposed residential development (up to five dwellings). Land east of The Coach House, Week Green, Week St Mary.

PA24/07340 – Conversion of integral garage and extension to rear, and other alterations. Church View, Week St Mary.

PA24/08039 – Works to trees in a Conservation area (TCA): to reduce the crown of T1 Oak tree by approximately 1m to maintain distance from property number 17. 14 Ashbury Grove, Week St Mary.

PA24/07696 – Works to trees in a Conservation Area (TCA) T1 Ash tree – remove to ground level (ash dieback) and T2 Oak tree – reduce approximately 1 metre. 14 Ashbury Grove, Week St Mary.
- 8b. **Decisions**
None.

8c. Planning - to note

APP/D0840/W/24/3341312 – Appeal decision – Land at Causey, Week St Mary (application ref: PA23/01661 – construction of a new field entrance).

9. Portfolio Reports:

- **Playground**
- **Highways, Footpaths & Greens**

10. Correspondence including (all relevant emails forwarded):

Dates for gov.uk domain briefing; Invitation to the Cornwall Council budget briefing; streetlighting initiative; Local Council Planning Training information; Cornwall Council Town and Parish Council newsletter; Cornwall Together newsletter.

11. Community Infrastructure Levy and Community Benefit Fund applications

None.

12. Agenda items

1. Streetlighting initiative
To receive information from Cornwall Council about an initiative to switch off the street lights.
2. South West Water
To receive update on water pressure in the village.
3. Playing field
To receive an update on the playing field and confirm goal posts.
4. Parsonage Green
To discuss parking issues at Parsonage Green.
5. Christmas Tree Festival
To discuss parish council's involvement in the event.
6. Budget
To receive a draft budget.

13. Accounts

Balances October 23, 2024

- Current account £ 7,230.61
- Reserve account £21,716.95
- Community Benefit Fund £4,864.18

13a. To approve accounts for payment including:

Suzanne Cochrane – Salary October (inc HMRC PAYE and NI) As per contract
Cornwall Pension Fund (October)

Suzanne Cochrane (mileage)	£ 43.20
Jamie Sachs – toilets	£ 120.00
Jamie Sachs – Greens	£ 150.00
Jamie Sachs – spraying	£500.00
EDF Energy – electricity toilets	£ 20.00
Cornwall Council – parish hall event (paid to council in error)	£ 22.00
London Hearts – new defibrillator	£750.00

13b To note income

Reserve account interest (Sept)	£ 27.16
CB Fund interest (Sept)	£ 5.98
Wayleave payments	£ 40.96 and £8.19
Local Maintenance Partnership payment	£ 784.77

14. Items for December 2024 meeting (date TBC)