

Week St Mary Parish Council

September 27, 2024

I hereby give notice that an Ordinary Meeting of Week St Mary Parish Council will be held at Week St Mary Chapel School Room on **Thursday, October 3, 2024 at 7.30pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Suzanne Cleave

Suzanne Cleave, clerk

Agenda

1. **Public question time** (15 minutes allowed for this – on matters on the agenda only)
2. **To receive County Councillor Nicky Chopak's report on matters arising**
3. **To note councillors present**
4. **To receive apologies for absence with reasons**
5. **To receive Declarations of Interest and approve Dispensations**
6. **To approve the minutes of:**
Ordinary meeting Thursday, September 5, 2024
7. **To receive clerk's report on matters arising**
8. **Planning**
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**
PA24/07116 – Proposed conversion of barn to dwellinghouse. Hawthorns, Steel Hill House, Stewarts Road, Week St Mary.

PA24/07154 – Works to trees in a Conservation Area (CA), works include native cherry tree to be removed due to root damage to underground sewer pipe and lifting of patio stones. Discussed option of cutting back or removal with a tree surgeon and removal recommended. Plan to plant a new tree further away from the house. Box Tree House, Week St Mary.
- 8b. **Decisions**
PA24/05394 – Proposed garage extension. The Cottage, Week Orchard. Marhamchurch. **APPROVED**

PA24/01066/PRE – Exception Notice for middle-aged cherry tree, remove as roots have started to lift patio. Box Tree House, Week St Mary. **PROPOSED WORKS NOT EXEMPT FROM REQUIRING CONSENT**
- 8c. **Planning - to note**
None.

- 9. Portfolio Reports:**
- **Playground**
 - **Highways, Footpaths & Greens**
- 10. Correspondence including (all relevant emails forwarded):**
 Cornwall Council Affordable Housing; Cornwall Council Town and Parish Council newsletter; Clean Cornwall newsletter; Community Area Partnership survey; Forest for Cornwall newsletter; Framework for Leisure slides; Community Area Partnership action notes and online link for December meeting.
- 11. Community Infrastructure Levy and Community Benefit Fund applications**
 None.
- 12. Agenda items**
1. CiLCA training
To receive information on the CiLCA qualification for the clerk.
 2. Football club letter
To note correspondence from Week St Mary Football Club.
 3. South West Water
To receive update on water pressure in the village.
 4. Budget
To have initial discussion on budget 'wants'.
- 13. Accounts**
- Balances September 27, 2024**
- Current account £17,803.53
 - Reserve account £21,689.79
 - Community Benefit Fund £ 4,858.20
- 13a. To approve accounts for payment including:**
- | | |
|--|-----------|
| Suzanne Cochrane – Salary September (inc HMRC PAYE and NI) As per contract | |
| Cornwall Pension Fund (September) | |
| Suzanne Cochrane (mileage) | £ 32.40 |
| Jamie Sachs – toilets | £ 120.00 |
| Jamie Sachs – Greens | £ 150.00 |
| Cornwall Council – playing field loan repayment | £975.00 |
| Trevor Hamlyn – fence posts, nails, petrol | £132.83 |
| Harley Friend – Back Lane | £102.00 |
| Bridgmans – mower | £2,889.00 |
| EDF Energy – electricity toilets | £ 20.00 |
| Pennon Water (Playing Fields) | £ 21.45 |
| Wek St Mary Football Club – grass cutting (May-Sept) | £ 375.00 |
- 13b To note income**
- | | |
|--|------------|
| Reserve account interest | £ 28.88 |
| CB Fund interest | £ 3.48 |
| Cornwall Council – second half on precept | £11,318.55 |
| Cornwall Council – parish hall event (paid in error) | £ 22.00 |
- 14. Items for November 7, 2024 meeting**