

# Week St Mary Parish Council

August 30, 2024

I hereby give notice that an Ordinary Meeting of Week St Mary Parish Council will be held at Week St Mary Chapel School Room on **Thursday, September 5, 2024 at 7.30pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

*Suzanne Cleave*

Suzanne Cleave, clerk

## Agenda

1. **Public question time** (15 minutes allowed for this – on matters on the agenda only)
2. **To receive County Councillor Nicky Chopak's report on matters arising**
3. **To note councillors present**
4. **To receive apologies for absence with reasons**
5. **To receive Declarations of Interest and approve Dispensations**
6. **To approve the minutes of:**  
Ordinary meeting Thursday, August 1, 2024
7. **To receive clerk's report on matters arising**
8. **Planning**  
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**  
PA24/05325 – Proposed demolition of existing dwelling and erection of a new dwelling. Highmeadows. Week St Mary.
- 8b. **Decisions**  
PA23/04306 – Development comprising the delivery of a ground mounted solar farm alongside associated infrastructure including distribution substation upgrades with the capacity to deliver approximately 42MW of renewable energy. Land north of Canworthy House, Canworthy Water. **REFUSED**
- 8c. **Planning - to note**  
None.
9. **Portfolio Reports:**
  - **Playground**
  - **Highways, Footpaths & Greens**
10. **Correspondence including (all relevant emails forwarded):**  
Cornwall Council Town and Parish Council newsletter; Cornwall Council Strategic meeting agenda; Hope for Cornwall event details; North Cornwall Community Area

Partnership meeting agenda; Framework for Leisure briefing details; NHS Cornwall Together magazine.

**11. Community Infrastructure Levy and Community Benefit Fund applications**  
None.

**12. Agenda items**

1. Path project  
*To receive correspondence from Cornwall Council.*
2. Gov.uk emails  
*To receive information on the above.*
3. Equipment  
*To discuss parish council equipment*
4. Lambley Corner  
*To receive update on Lambley Corner.*
5. Speed indicator sign  
*To receive a request for a speed indicator sign.*
6. South West Water  
*Placed on agenda by request of Cllr Slade*
7. Barn conversion  
*To receive correspondence from a member of the public.*
8. Council audit  
*To receive the conclusion of the AGAR annual review from BDO.*

**13. Accounts**

**Balances August 30, 2024**

- Current account £ 3,003.72
- Reserve account £21,660.91
- Community Benefit Fund £ 4,854.72

**13a. To approve accounts for payment including:**

Suzanne Cochrane – Salary August (inc HMRC PAYE and NI) As per contract

Cornwall Pension Fund (August)

Suzanne Cochrane (mileage)	£ 32.40
Jamie Sachs – toilets	£ 120.00
Jamie Sachs – Greens	£ 150.00
BDO LLP – AGAR external audit	£ 252.00
Week St Mary Parish Hall (Sept payment – 3 of 4)	£ 500.00
EDF Energy – electricity toilets	£ 20.00
Pennon Water (Playing Fields)	£ 35.86
Citizens Advice Cornwall (donation previously approved)	£ 100.00
Trevor Hamlyn – fence posts	£ 132.83
Week St Mary Community Shop	£1,000.00 (CB Fund)
WSM Chapel grant (approved at August meeting)	£ 400.00 (CB Fund)
WSM Church grant (approved at August meeting)	£ 400.00 (CB Fund)

**13b To note income**

Reserve account interest £ August TBC

**14. Items for October 3, 2024 meeting**